

Mimecast Data Ingestion Service

Mimecast's Data Ingestion Service provides a reliable and safe method for importing historical email from various email repositories to the Mimecast Email Archive service.



Regulatory, legal and business needs require you to maintain unaltered records of email transactions, often for several years. Multiple historical email repositories make eDiscovery tasks, litigation holds and the application of email retention policies difficult and time consuming to manage, presenting significant risk and cost to your organization.

Deploying Mimecast Email Archive for your business will address these needs for all email that is sent and received after the initial connection date. In addition, the Mimecast Data Ingestion Service expertly and securely enters your historical email repositories into your highly secure and resilient Mimecast service. This presents you and your users with a single, consolidated, easily accessible archive of all email past and present.

Benefits at a glance

- Removes cost and complexity of managing multiple email stores
- Reduces organizational risk by applying the appropriate retention policy to all stored email
- Improves eDiscovery efficiency and effectiveness
- All historical data is transferred and stored securely
- Single project fee with no ongoing storage management costs
- Maximizes existing investment in Mimecast
- Increased end user satisfaction through store consolidation

Key features

- High speed historical email ingestion service
- Highly secure and resilient email storage
- All stored data is encrypted
- Data stored in defined, appropriate jurisdictions
- Folder structure retention
- Single consolidated view of all archived email

➤ **Mimecast is a leading provider of essential cloud services for Microsoft Exchange. Mimecast delivers enterprise email management services that include security, continuity, and archiving.**

➤ **Visit the Migration Readiness Kit on <http://www.mimecast.com/What-we-offer/exchange-migration/#migration-readiness-kit>**

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Mimecast’s reliable 3 step process for a unified, secure email archive

From the moment you choose Mimecast to address your email archiving needs, all of your internal and external email will be archived in Mimecast’s highly secure, resilient and geographically diverse storage network. However, you will almost certainly have a store of historical email which is likely to be spread across a disparate set of storage media and legacy archiving systems.

A simple 3 step process can be followed to import all of this data into the Mimecast Email Archive.

Step 1 - Assessment of your historical email data situation

The first stage of the process is for you to establish the volume of historical email to be imported and the mix of storage media or archiving systems on which your historical data is stored. Moving your entire archive into the Mimecast service will provide you with a single, consolidated archive though you may also choose to transfer only a selection of your data based on criteria such as users, groups or dates. Once you have this information, Mimecast will provide you with a set of guidelines that will help you to plan your collection and export of historical emails in defined formats that will ensure a smooth import when the data is received by Mimecast.

Step 2 - Extract historical email from legacy storage and archiving solutions

Mimecast customers will facilitate the extraction of historical data from their legacy systems with a dedicated MDIS team at Mimecast available to assist with any queries. This is generally the most time consuming component of the entire process as it does require an investment of time and resources but if staff execute according to the plan as defined in the first step of this process, then it is a predictable body of work. Once extraction is complete, the customer has made a backup and all requested information has been provided, Mimecast will provide encrypted disks which they can then copy extracted data to. These are then returned to Mimecast in order for the import process to begin.

Step 3 – Importing data into the Mimecast service

The email data collected from your legacy email archive and storage solutions is now attached to the Mimecast ingestion clusters. Using your current Active Directory information, Mimecast will allocate the legacy email data to the relevant individual Mimecast user accounts and we will work with you to identify and correct any unresolved addresses. Once ingestion of the data is complete, you will be able to search and consistently apply email retention policies across your entire email data set from a single interface. In addition you can take advantage of the eDiscovery case management tools within Mimecast to efficiently and effectively perform eDiscovery tasks and apply litigation holds, saving time and cost. Your users will also benefit from being able to search their full email archive from a single interface which will consequently help reduce support calls of users requesting access to historical email data



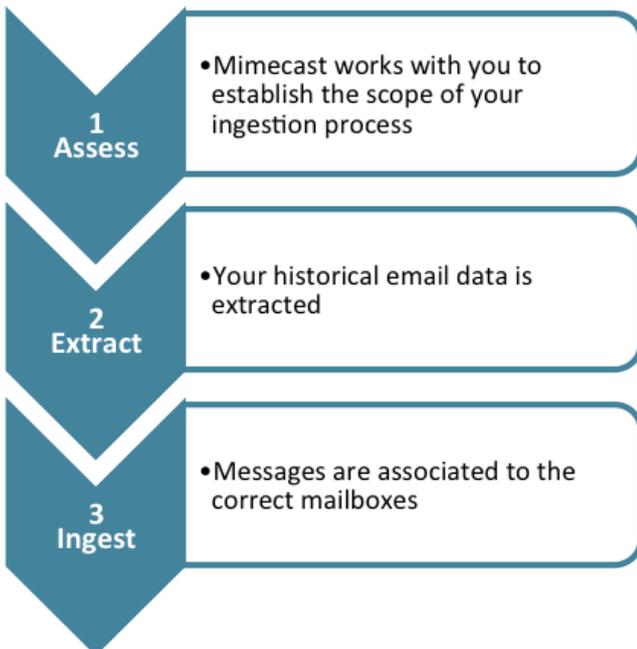
Benefits of Mimecast Data Ingestion Service

Lowers risk to your organization by letting you apply consistent retention policies across all stored email

Having all your email data managed by the Mimecast service enables you to consistently apply your organization's email retention policies across your entire email data store, reducing risk to your organization.

Improves end user productivity and reduces help desk calls

Consolidating your historical email into the Mimecast service gives end users access to their entire email store from Microsoft Outlook, the Mimecast Webmail or their mobile device. This can increase user productivity and reduce help desk requests for historical mail messages.



Increases efficiency and effectiveness of eDiscovery

Mimecast's comprehensive eDiscovery case management capability and incredibly fast search times can be applied to your entire email archive, making eDiscovery tasks more efficient, saving time and reducing cost

Maximizes your investment in Mimecast

With a one-off charge and no interruption of service to end users and IT staff, Mimecast Data Ingestion Service enables you to manage your historical data in the same way as email captured since initiating the Mimecast service, ensuring you get maximum return on investment from your Mimecast service.

Reduces the ongoing cost and complexity of managing your historical email

Moving all your historical email into the Mimecast service means you no longer have to maintain legacy archiving solutions, eliminating an ongoing cost and freeing up your IT staff to focus on core business needs and revenue generating activities.

Data security and integrity is ensured with highly skilled and experienced consultants

Highly experienced archive consultants with specific expertise in secure data transfer understand the importance of ensuring that your data remains uncompromised throughout the ingestion process.